# CSCI222 Group 4 - Meeting Minutes

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| Date and Time | 15th August 2016, 4:30pm |
| Location | Building 3, University of Wollongong |
| Attendees | Kieran MacRae, James Nicholls, Clare Phelps, Brendan Tease, Jian Man |
| Absent | N/A |

## Agenda Items

* Recreate the use case diagrams assigned to James Nicholls, deadline 3rd September
* Domain model assigned to Jian Man, deadline 3rd September.
* Discussed feedback from client regarding the prototype interfaces and the functionality of the product.
  + Need to include further support for the reporting functionality.
  + Use case diagrams need to be further developed, particularly regarding the Administrator.

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| Action item | Responsible Members | Deadline | Status |
| Prototype Interfaces | Kieran MacRae | 15th August | Complete |
| Initial draft of Use Case Diagrams | Clare Phelps | 15th August | Complete |
| Licencing and Use of MySQL and Qt | Jian Man | 29th August | In Progress |